

**Nomination Committee Terms of Reference  
for Applied Graphene Materials plc (the "Company")**

**1. Membership**

- 1.1. Members of the Committee shall be appointed by the Board and shall be made up of at least two members who should be independent non-executive directors.
- 1.2. Only members of the Committee have the right to attend Committee meetings. However, other individuals such as the Chief Executive, the head of human resources and external advisers may be invited to attend for all or part of any meeting, as and when appropriate.
- 1.3. Appointments to the Committee shall be for a period of up to three years, which may be extended for further periods of three years provided that the directors still meets the criteria for membership of the Committee.
- 1.4. The Board shall appoint the Committee Chairman who should be either the Chairman of the Board or an independent non-executive director. In the absence of the Committee Chairman and/or an appointed deputy, the remaining members present shall elect one of their number to chair the meeting from those who would qualify under these terms of reference to be appointed to that position by the Board. The Chairman of the Board shall not chair the Committee when it is dealing with the matter of succession to the chairmanship.

**2. Secretary**

- 2.1. The Company Secretary or their nominee shall act as the Secretary of the Committee.

**3. Quorum**

- 3.1. The quorum necessary for the transaction of business shall be two both of whom must be independent non-executive directors. A duly convened meeting of the Committee at which a quorum is present shall be competent to exercise all or any of the authorities, powers and discretions vested in or exercisable by the Committee.

**4. Frequency of Meetings**

- 4.1. The Committee shall meet at such times as the Chairman of the Committee shall require.

**5. Notice of Meetings**

- 5.1. Meetings of the Committee shall be summoned by the Secretary of the Committee at the request of the Chairman of the Committee.
- 5.2. Unless otherwise agreed, notice of each meeting confirming the venue, time and date, together with an agenda of items to be discussed, shall be forwarded to each member of the Committee, any other person required to attend in reasonable time before the date of the meeting. Supporting papers shall be sent to Committee members and to other attendees as appropriate, at the same time.

6. **Minutes of Meetings**

- 6.1. The Secretary shall minute the proceedings and resolutions of all Committee meetings, including the names of those present and in attendance.
- 6.2. Draft minutes of Committee meetings shall be circulated promptly to all members of the Committee and, once agreed, to all other members of the Board, unless a conflict of interest exists.

7. **Voting arrangements**

- 7.1. Each member of the Committee shall have one vote which may be cast on matters considered at the meeting. Votes can only be cast by members attending a meeting of the Committee.
- 7.2. If a matter that is considered by the Committee is one where a member of the Committee, either directly or indirectly has a personal interest, that member shall not be permitted to vote at the meeting.
- 7.3. Save where he has a personal interest, the Chairman of the Committee will have a casting vote.

8. **Annual General Meeting**

- 8.1. The Chairman of the Committee shall attend the Annual General Meeting prepared to respond to any shareholder questions on the Committee's activities.

9. **Duties**

- 9.1. The Committee should carry out the duties below for the Company and all its group companies, as appropriate.
- 9.2. The Committee shall:
  - 9.2.1. regularly review the structure, size and composition (including the skills, knowledge, experience and diversity) of the Board compared to its current position and make recommendations to the Board with regard to any changes;
  - 9.2.2. give full consideration to succession planning for directors and other senior executives in the course of its work, taking into account the challenges and opportunities facing the company, and the skills and expertise that are needed on the Board in the future;
  - 9.2.3. be responsible for identifying and nominating for the approval of the Board, candidates to fill Board vacancies as and when they arise;
  - 9.2.4. before any appointment is made by the Board, evaluate the balance of skills, knowledge, independence, experience and diversity on the Board, and, in the light of this evaluation prepare a description of the role and capabilities required for a particular appointment. In identifying suitable candidates the Committee shall:
    - 9.2.4.1. consider the use of open advertising or the services of external advisers to facilitate the search;

- 9.2.4.2. consider candidates from a wide range of backgrounds and look beyond the "usual suspects"; and
  - 9.2.4.3. consider candidates on merit and against objective criteria and with due regard for the benefits of diversity on the Board, including gender, taking care that appointees have enough time available to devote to the position;
  - 9.2.5. for the appointment of a chairman and any non-executive director, the committee should prepare a job specification, including an assessment of the time commitment expected recognising the need for availability in the event of crises. A proposed chairman and/or non-executive director's other significant commitments should be disclosed to the Board before appointment and any changes to such director's commitments should be reported to the Board as they arise and included in the next annual report;
  - 9.2.6. prior to the appointment of a director, the proposed appointee should be required to disclose any other business interests that may result in a conflict of interest and be required to report any future business interests that could result in a conflict of interest;
  - 9.2.7. keep under review the leadership needs of the organisation, both executive and non-executive, with a view to ensuring the continued ability of the organisation to compete effectively in the marketplace;
  - 9.2.8. keep up to date and fully informed about strategic issues and commercial changes affecting the company and the market in which it operates;
  - 9.2.9. review the results of the Board performance evaluation process that relate to the composition of the Board;
  - 9.2.10. review annually the time required from non-executive directors. (The Board should not agree to a full time executive director taking on more than one non-executive directorship in a FTSE 100 company nor the chairmanship of such a company). Performance evaluation should be used to assess whether the non-executive directors are spending enough time to fulfil their duties; and
  - 9.2.11. ensure that on appointment to the Board, non-executive directors receive a formal letter of appointment setting out clearly what is expected of them in terms of time commitment, committee service and involvement outside Board meetings.
- 9.3. The Committee shall also make recommendations to the Board concerning:
- 9.3.1. formulating plans for succession for both executive and non-executive directors and in particular for the key roles of Chairman and Chief Executive;
  - 9.3.2. suitable candidates for the role of senior independent director;

- 9.3.3. membership of the Audit and Remuneration Committees and any other Board committees as appropriate, in consultation with the chairmen of those committees;
- 9.3.4. the re-appointment of any non-executive director at the conclusion of their specified term of office having given due regard to their performance and ability to continue to contribute to the Board in the light of the knowledge, skills and experience required. Any term beyond six years for a non-executive director should be subject to a particularly rigorous review, and should take into account the need for progressive refreshing of the Board;
- 9.3.5. the re-election by shareholders of any director under the 'retirement by rotation' provisions in the company's articles of association having due regard to their performance and ability to continue to contribute to the Board in the light of the knowledge, skills and experience required and the need for progressive refreshing of the Board;
- 9.3.6. any matters relating to the continuation in office of any director at any time including the suspension or termination of service of an executive director as an employee of the company subject to the provisions of the law and their service contract; and
- 9.3.7. the appointment of any director to executive or other office other than to the positions of Chairman and Chief Executive, the recommendation for which would be considered at a meeting of the full Board.

## 10. **Reporting Responsibilities**

- 10.1. The Committee Chairman shall report formally to the Board on its proceedings after each meeting on all matters within its duties and responsibilities.
- 10.2. The Committee shall make whatever recommendations to the Board it deems appropriate on any area within its remit where action or improvement is needed.
- 10.3. The Committee shall produce a report to be included in the Company's annual report about its activities, the process used to make appointments and explain if neither an external search consultancy nor open advertising has been used in the appointment of a chairman or a non-executive director.

## 11. **Other**

- 11.1. The Committee shall
  - 11.1.1. have access to sufficient resources in order to carry out its duties, including access to the company secretariat for assistance as required;
  - 11.1.2. be provided with appropriate and timely training, both in the form of an induction programme for new members and on an ongoing basis for all members;
  - 11.1.3. give due consideration to laws and regulations, the provisions of the UK Corporate Governance Code and the requirements of the UK Listing Authority's Listing, Prospectus and Disclosure and Transparency Rules and any other applicable Rules, as appropriate;

- 11.1.4. arrange for periodic reviews of its own performance and, at least annually, review its constitution and terms of reference to ensure it is operating at maximum effectiveness and recommend any changes it considers necessary to the Board for approval.

## 12. **Authority**

- 12.1. The Committee is authorised to obtain, at the company's expense, outside legal or other professional advice on any matters within its terms of reference, including the advice of independent consultants and obtain reliable, up-to-date information about other companies.